

**PROCEDURE FOR PROCESSING OF CONSENT TO ESTABLISH (CTE) APPLICATION BY  
STATE POLLUTION CONTROL BOARD, ODISHA**

1. As per section 25 of the Water [P&CP] Act, 1974 as amended, no person shall without the previous consent of the State Board, establish or take any steps to establish any industry operation or process or any treatment and disposal system or any extension or addition thereto which is likely to discharge sewage or trade effluent into any stream or well or sewer or on land. As per Sub Section 2 of Section 25 of the said Act, an application for consent of the State Board under Sub Section [1] shall be made in such form and contain such particulars and shall be accompanied by such fees as may be prescribed.

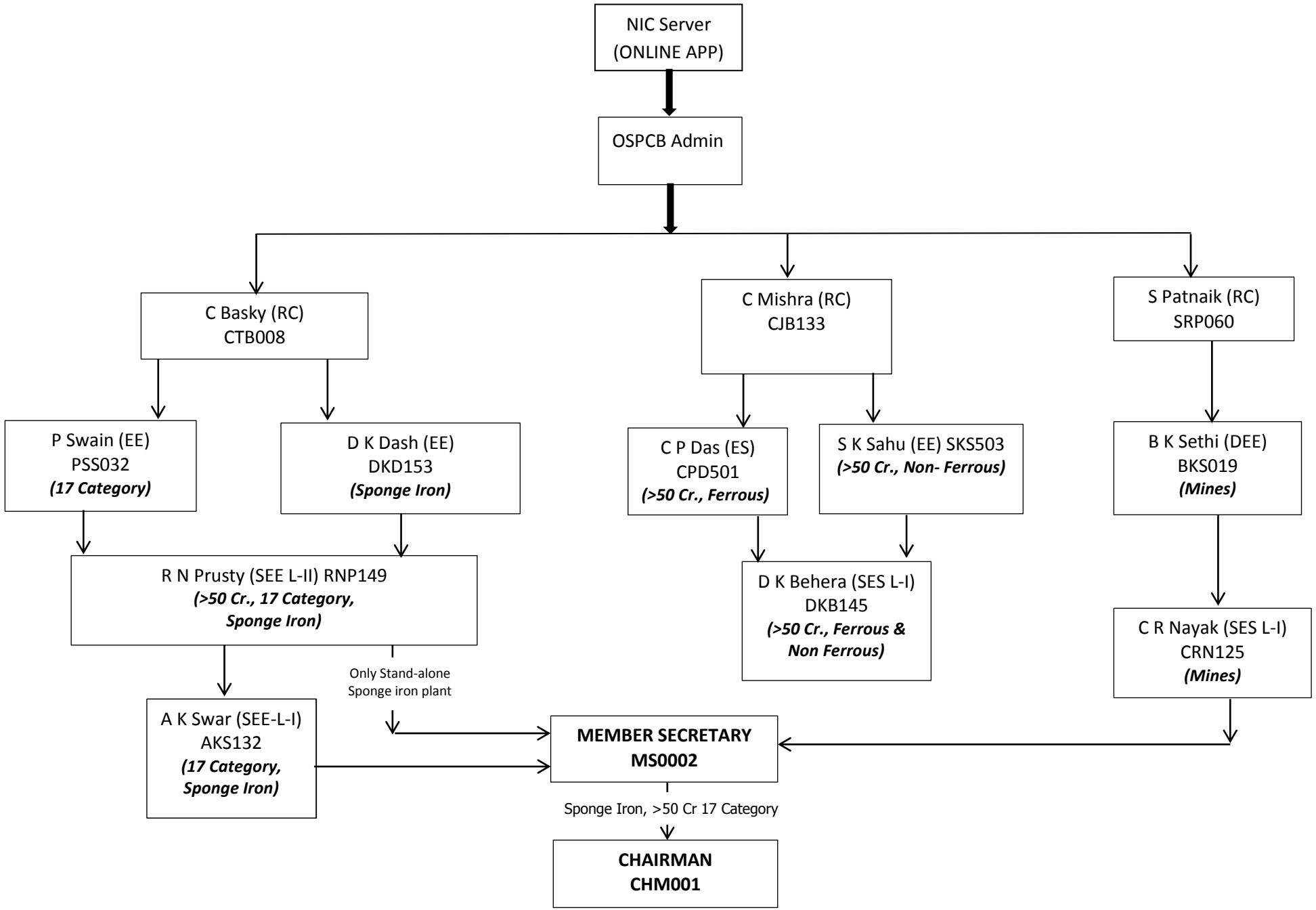
Also as per Section 21 of the Air [P&CP] Act, 1981 as amended, no person shall without the previous consent of the State Board, establish any industrial plant for the purpose of any industry specified in an Air Pollution Control area. As per Sub section [2] of section 21 of the said Act, an application for consent of the State Board under Sub section [1] shall be accompanied by such fees as may be prescribed and shall be made in the prescribed form and shall contain the particulars of the industrial plant , site and such other particulars as may be prescribed.

The State Pollution Control Board, Odisha (OSPCB) enforces the Water [P&CP] Act, 1974 as amended, Air [P&CP] Act, 1981 as amended and the Environment (Protection) Act, 1986. Under the Water [P&CP] Act, 1974 as amended and the Air [P&CP] Act, 1981 as amended, the industries have to apply for the consent to establish of the Board for operation of the industry.

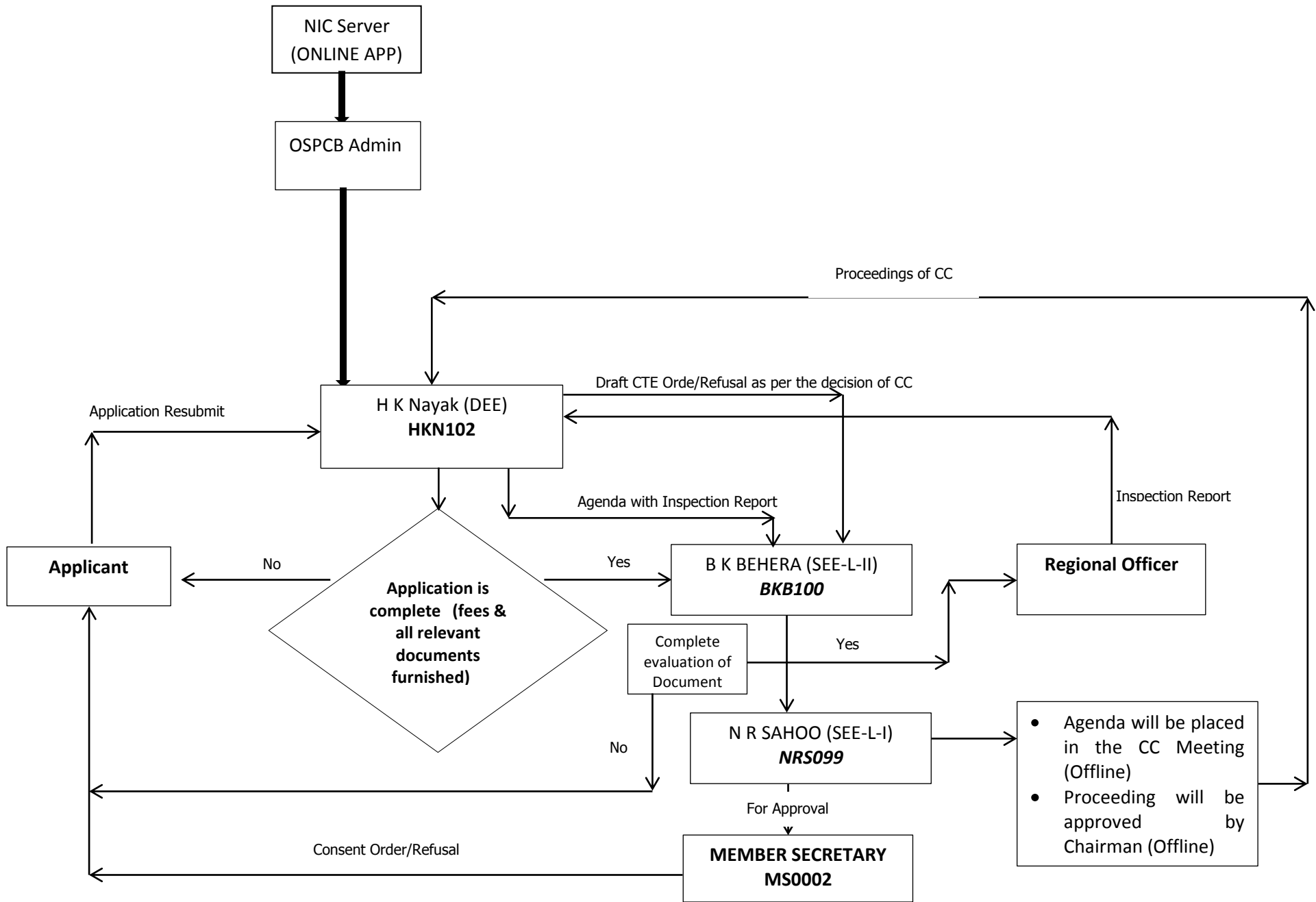
2. OSPCB has implemented online consent management system since 1<sup>st</sup> May 2015. All the industrial establishments and mines need to register themselves in the website of online consent management system. Information related to consent to establish application shall be filled up by the applicant online. The website is designed in such a way that all the filled in information can be compiled by the system to generate filled in consent to establish application, which is as per the prescribed format. There is no charge for filing of consent application online. Consent to establish fee shall be deposited by the applicant in shape of Demand draft drawn in favour of the Member Secretary, State Pollution Control Board, Odisha payable at Bhubaneswar. During filling of application form, the applicant can refer to user manual already uploaded in our website.
3. The online application for consent to establish can be viewed by the System Administrator of OSPCB sitting at Head Office at Bhubaneswar. The System Administrator has been assigned with the responsibility to segregate the applications and forward to the concerned dealing assistants of the CTE Branch at Head Office.
4. The dealing assistants shall scrutinize the online application and the documents submitted along with the online applications and verify the adequacy of consent fee paid. He/she shall put his/her observations especially on adequacy of fees, documents etc. in the online notes and put up the file to the concerned Board officer assigned with the jobs.
5. The concerned officers at HO / RO shall scrutinize the application and raise clarification to the industry online, if any deficiency / discrepancies are observed in respect of consent application or its accompaniments or fees. Simultaneously, they will take steps for getting site inspection report so as to avoid delay and early disposal of the case.

6. The concerned officers of Regional office of OSPCB shall conduct inspection of the proposed site and verifies suitability of the site with respect to present environmental conditions and upload the detailed observations inspection reports) online.
7. Inspection reports in respect of (i) 17 category of Highly polluting category of Industries (Red-A), (ii) Industries having investment more than Rs. 50 crores (Industries other than 17 category of Highly polluting category of Industries) and (iii) Mines of major minerals shall be forwarded by the Regional Office online to the designated Officers of the Head office of OSPCB, as per the delegation of power for grant of CTE at its Head Office for taking decision on grant / refusal of CTE .
8. CTE of other categories of Industries and Mines shall be dealt by the Regional offices.
9. Procedural flow diagram in this regard has been uploaded in our website.
  
10. **AT HEAD OFFICE-** The concerned officers prepares the agenda which is placed before the consent committee meeting basing on the information and views of Regional officer . The agenda placed before the committee offline as the committee constituted with external members. The final proceedings is approved by the Chariman, SPCB, Odisha . The concerned officers prepares draft CTE / refusal order as per the decision of the committee and the same is placed before the concerned authority for approval, after which CTE order shall be issued online to the applicant industry / mine. Hard copies of CTE order and all online note-sheets shall be kept in concerned hard files after due signature of all concerned for record.
11. **AT REGIONAL OFFICES-** The concerned officers at Regional offices (AEE/ AES or DEE/DES & RO) shall scrutinize the application. The concerned officers of Regional office of OSPCB shall conduct inspection of the proposed site and verifies suitability of the site with respect to present environmental conditions and upload the detailed observations inspection reports the Regional officer (RO) shall take a decision on grant / refusal of CTE. The draft CTE order shall be placed before the RO for approval after which CTE order shall be issued online to the applicant industry / mine. Hard copies of CTE order and all online note-sheets shall be kept in concerned hard files after due signature of all concerned for record.

# WORK FLOW FOR ONLINE CONSENT MANAGEMENT AND MONITORING SYSTEM OF OSPCB



# WORK FLOW FOR ONLINE CONSENT TO ESTABLISH SYSTEM OF OSPCB AT HEAD OFFICE



N.B. i. Complete evaluate of the application should be completed within 7days from the date of submission of application.  
 ii. RO inspection report should be submitted online to Head Office within 10 days.

**WORK FLOW FOR ONLINE CONSENT TO ESTABLISH SYSTEM OF OSPCB AT REGIONAL OFFICE**

