

**PROCEDURE FOR PROCESSING OF ONLINE AUTHORISATION APPLICATION UNDER
HAZARDOUS AND OTHER WASTES (MANAGEMENT AND TRANSBOUNDARY
MOVEMENT) RULES, 2016 BY STATE POLLUTION CONTROL BOARD, ODISHA**

1. As per Rule-6 of Hazardous and Other Wastes (Management And Transboundary Movement) Rules, 2016 every person who is engaged in handling, generation, collection, storage, packaging, transportation, use, treatment, processing, recycling, recovery, pre-processing, co-processing, utilization, offering for sale, transfer or disposal of Hazardous Waste and Other Wastes shall require to obtain an authorization from the State Pollution Control Board.

An application for grant of authorization to the State Board under Rule-6(1) shall be made in prescribed form accompanied by adequate fee online.

2. Odisha State Pollution Control Board has implemented online Hazardous Waste Authorization Management system since 10th June' 2015 as a part of online consent management system. All the industrial establishments, mines, recycler, re-processors, transporters need to register themselves in the website : ospboard.org / www.odocmms.nic.in in the details of which is given in user manual.

Information related to authorization application shall be filled up by the applicant online. The website is designed in such a way that all the filled in information can be compiled by the system to generate filled in authorization application, which is as per the prescribed format. There is no charge for filing of authorization application online. Details of payment of authorization fee shall be filled up in the application online, based on which authorization application will be processed without waiting for physical receipt.

3. The online application for Authorization can be viewed by the System Administrator of OSPCB sitting at Head Office at Bhubaneswar. The System Administrator has been assigned with the responsibility to segregate the applications and forward to the concerned dealing assistants of the Hazardous Waste Management Branch at Head Office.
4. The dealing assistants shall scrutinize the online application and the documents submitted along with the online applications and verify the adequacy of authorization fee paid. He/she shall put his / her observations especially on adequacy of fees, documents etc., in the online notes and put up the file to the concerned Board officer assigned with the jobs.
5. The concerned officers at Head office shall scrutinize the application and raise clarification to the applicant online, if any deficiency / discrepancies are observed in respect of authorization application or its accompaniments or fees. Simultaneously, they will assign the concerned Regional Officer online for getting inspection report online so as to avoid delay and early disposal of the case.
6. The concerned officers of Regional office of OSPCB shall conduct inspection of the applicant's unit operating inside Odisha to verify compliance to the hazardous waste authorization conditions and upload the detailed observations (inspection report) online.

7. Inspection reports shall be forwarded by the Regional Office online to the designated Officer of the Head office of OSPCB, for grant / refusal of authorizations / issue of necessary directions.
8. The concerned officers at Head office (AEE/AES or DEE/DES, EE/ES and SEE/SES) shall scrutinize the application technically with respect to compliance to Hazardous Waste Authorization. Decision for Grant or Refusal of Hazardous Waste Authorization shall be taken at the level of Member Secretary as per the delegation of power.

When Hazardous Waste Authorization is approved online by the Member Secretary, the online file shall come back to the concerned officer for preparation of draft Authorization order. The draft Authorization order shall be placed before the concerned authority for approval, after which Hazardous Waste Authorization order shall be issued online to the applicant.

9. The procedural flow chart designed for the purpose is to be followed which is attached herewith for reference.