

**STANDARD OPERATING PROCEDURE FOR NODAL OFFICERS
FOR ISSUANCE OF NOC
UNDER ODA (COMMON APPLICATION FORM) RULES, 2016**

NOTIFICATION



STATE POLLUTION CONTROL BOARD, ODISHA

(Department of Forest & Environment, Govt. of Odisha)

Paribesh Bhawan, A/118, Nilakanthanagar, Unit-VIII

Bhubaneswar – 751012

May, 2017



STATE POLLUTION CONTROL BOARD, ODISHA

(Department of Forest & Environment, Govt. of Odisha)
Paribesh Bhawan, A/118, Nilakanthanagar, Unit-VIII
Bhubaneswar – 751012

No. 7418 /IND-II-NOC-Misc.-196

Date 26.05.2017 /

NOTIFICATION

STANDARD OPERATING PROCEDURE (SOP) FOR ISSUANCE OF NOC UNDER ODISHA DEVELOPMENT AUTHORITY (COMMON APPLICATION FORM) RULES, 2016

1. The Govt. of Odisha in H&UD Department notified ODA (Common Application Forms) Rules, 2016 for streamlining the process for approval of building plans by the Development Authorities in the State.
2. Rule-8 of ODA (Common Application Form) Rules, 2016 stipulates that the Development Authorities will forward online Common Application Forms to State Pollution Control Board for grant of NOCs and for participating in Common Inspection Programme as notified by concerned Development Authority.
3. The officers of State Pollution Control Board, Odisha as per notification No. 6981 dt. 17.5.2017 (**Annexure-A**) are designated as "Nodal Officer" for receipt and processing of Common Application Forms, designating field officials for participating in Common Inspection Programme as per requirement and for grant of NOCs on basis of same.
4. The Nodal Officer will follow the procedure as given in **Annexure-B** for carrying out the duties and responsibilities given to him under the above rules.

This will come into force with immediate effect.


MEMBER SECRETARY

Memo No. 7419/dt. 26.05.2017

Copy alongwith enclosure forwarded to the Commissioner-cum-Secretary to Govt., Housing and Urban Development Department, Govt. of Odisha for information and necessary action.

Encl : As above


MEMBER SECRETARY

Memo No. 7420 /dt. 26.05.2017

Copy alongwith enclosure forwarded to the Director(Env.)-cum-Special Secretary to Govt., Forest & Env. Deptt., Govt. of Odisha, Bhubaneswar for information and necessary action.

Encl : As above


MEMBER SECRETARY

Memo No. 7421 /dt. 26.05.2017

Copy alongwith enclosure forwarded to the Vice-Chairman, Bhubaneswar Development Authority / Cuttack Development Authority / Puri-Konark Development Authority / Sambalpur Development Authority / Talcher-Angul Development Authority / Rourkela Development Authority / Paradeep Development Authority / Berhampur Development Authority / Kalinga Nagar Development Authority, Jajpur for information and necessary action.

Encl : As above


MEMBER SECRETARY

Memo No. 7422 /dt. 26.05.2017

Copy alongwith enclosure forwarded to All Sr. Env. Engineers / All Sr. Env. Scientists / All EEs / All ESs / All DEEs / All DESs / All AEEs / All AESs /Administrative Officer / All Regional Officers / Sr. Law Officer / Law Officer, SPC Board, Odisha, Bhubaneswar for information and necessary action.

Encl : As above


MEMBER SECRETARY

Memo No. 7423 /dt. 26.05.2017

Copy alongwith enclosure forwarded to the Env. Engineer-cum-System Administrator, SPC Board, Odisha, Bhubaneswar for information and necessary action. She is requested to display the notification in the website of the Board.

Encl : As above


MEMBER SECRETARY

ANNEXURE-A

(Notification of Nodal Officer for issuance of No Objection Certificate)



STATE POLLUTION CONTROL BOARD, ODISHA
(Department of Forest & Environment, Govt. of Odisha)
Paribesh Bhawan, A/118, Nilakantha Nagar, Unit-VIII
Bhubaneswar – 751012

No. 6981 /

IND-II-NOC-Misc. 253

Date 17.05.2017 /

NOTIFICATION

Notification of Nodal Officer for issuance of Consent to Establish under ODA (Common Application Form) Rules, 2016 by the State Pollution Control Board, Odisha

The Government of Odisha has notified ODA (Common Application Form) Rules, 2016 vide notification S.R.O. No. 473/2016, dated 04th October, 2016 for streamlining the process for approval of building plans by development authorities in the State. In pursuance to Rule – 8 (2)(a) of the above Rules, the Board hereby designates the officers as per **Annexure-I** as Nodal Officer for receipt and processing of common application forms, designating field officials for participating in Common Inspection Programme as per requirement and for grant of Consent to Establish on the basis of same.

The Nodal Officer will follow the following procedure for carrying out the duties and responsibilities given to him under the above rules.

1. He will be responsible for receipt of online Common Application forms from respective development authorities.
2. He will ask for report on the matter from his field officials as per requirement.
3. He will deploy a Field Officer to undertake field visit, if required; as part of the Common Inspection Programme as notified by respective development authorities.
4. He will ensure report of field visit is uploaded online in Building Plan Approval System (BPAS) within the time limit as specified in the rules.
5. On basis of above, he will also submit Consent to Establish to the respective Development Authorities.
6. He will be responsible for coordinating all matters related to State Pollution Control Board, Odisha for sanctioning of Building Plan etc.as per CAF Rules by concerned development authorities within the time limit fixed.
7. He will also attend the meetings of Single Window Mechanism i.e. Development Plan and Building Permission Committee being notified by various authorities as per rule-9 of the above rules.

This will come into force with immediate effect.

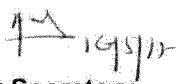
By order of the Chairman


Member Secretary

Memo No. 6982 /Date 17.05.2017

Copy along with enclosure forwarded to the Commissioner-cum- Secretary to Govt. Housing and Urban Development Department, Govt. of Odisha for information and necessary action.

Encl: As above


Member Secretary
P.T.O...

// 2 //

Memo No. 6983 /**Date** 17.05.2017

Copy along with enclosure forwarded to the Director (Env.)-cum-Special Secretary to Govt., Forest & Env. Deptt, Govt. of Odisha, Bhubaneswar for information and necessary action.

Encl: As above


Member Secretary

Memo No. 6984 /**Date** 17.05.2017

Copy along with enclosure forwarded to the Vice Chairman, Bhubaneswar Development Authority/ Cuttack Development Authority/ Puri-Konark Development Authority/ Sambalpur Development Authority/ Talcher-Angul Development Authority/ Rourkela Development Authority / Paradeep Development Authority/ Berhampur Development Authority / Kalinga Nagar Development Authority, Jajpur for information and necessary action.

Encl: As above


Member Secretary

Memo No. 6985 /**Date** 17.05.2017

Copy along with enclosure forwarded to All Sr. Env. Engineers/All Sr. Env. Scientists/ All Env. Engineers/ All Env. Scientists/ All Dy. Env. Engineers / All Dy. Env. Scientists/ All Asst. Env. Engineers/ All Asst. Env. Scientists/ Administrative Officer/ All Regional Officers / Sr. Law Officer/ Law Officer, SPC Board, Odisha, Bhubaneswar for information and necessary action.

Encl: As above


Member Secretary

Memo No. 6986 /**Date** 17.05.2017

Copy along with enclosure forwarded to Mrs. Mamata Pattnaik, Env. Engineer-cum-System Administrator, SPC Board, Bhubaneswar for information and necessary action. She is requested to display the notification in the website of the Board.

Encl: As above


Member Secretary

DESIGNATION OF NODAL OFFICERS OF STATE POLLUTION CONTROL BOARD FOR GRANT OF CONSENT TO ESTABLISH UNDER ODA (COMMON APPLICATION FORM) RULES, 2016

Sl. No.	Name & Designation of the Officer	Contact details with e-mail address	Jurisdiction
HEAD OFFICE			
1.	Er. Bijaya Kumar Behera, Sr. Env. Engineer-L-II State Pollution Control Board, Odisha Paribesh Bhawan, A/118, Nilakantha Nagar, Unit -8, Bhubaneswar - 751012	Mobile: 9437040043 Email: bkb_sarthak29@yahoo.co.in	Over all supervision of all the Development Authority
FIELD LEVELS			
1.	Sri Hadhi Bandhu Panigrahi, Env. Scientist Regional Officer, State Pollution Control Board, Bhubaneswar, B-59/2 & 59/3, Chandaka Industrial Estate, Patia, Bhubaneswar.	Mobile : 9438883947 E-mail : rospcb.bhubaneswar@ospcboard.org	Jurisdiction of Bhubaneswar Development Authority Jurisdiction of Puri-Konark Development Authority
2.	Er. Dillip Kumar Dash, Env. Engineer Regional Officer, State Pollution Control Board, Cuttack, Plot No. 586, Surya Vihar, Link Road, Cuttack – 753 012	Mobile : 9438883966 Tel/Fax-(0671) 2335478 E-Mail : rospcb.cuttack@ospcboard.org	Jurisdiction of Cuttack Development Authority
3.	Sri Hemendra Nath Nayak, Env. Scientist Regional Officer, State Pollution Control Board, Sambalpur, Plot No.1070 Hospital Road, Modipara Sambalpur-768 002	Mobile: 9438883952 Tel- (0663) 2541910 E-Mail: rospcb.sambalpur@ospcboard.org	Jurisdiction of Sambalpur Development Authority
4.	Dr. Binod Bihari Dash, Env. Scientist Regional Officer, State Pollution Control Board, Angul, S-3/3, Industrial Estate, Hakimpada, Angul- 759 143	Mobile: 9438883892 Tel – (06764) 236389 E-mail:rospcb.angul@ ospcboard.org	Jurisdiction of Talcher-Angul Development Authority


MEMBER SECRETARY

Sl. No.	Name & Designation of the Officer	Contact details with e-mail address	Jurisdiction
5.	Dr. Mukesh Mahaling, Env. Scientist Regional Officer, State Pollution Control Board, Rourkela, Town Engineering Office Premises, Sector – 5, Rourkela – 769 002.	Mobile: 9438883954 Tel – (0661) 2646736 E-Mail: rospcb.rourkela@ospcboard.org	Jurisdiction of Rourkela Development Authority
6.	Er. Prasant Kar, Env. Engineer Regional Officer, State Pollution Control Board, Paradeep, Plot No -1005, 1st Floor, Udayabata, Paradeepgarh, Paradeep, Dist – Jagatsinghpur – 754141	Mobile : 9438883963 E-Mail: rospcb.paradeep@ospcboard.org	Jurisdiction of Paradeep Development Authority
7.	Sri Mitrasen Majhi, Env. Scientist Regional Officer, State Pollution Control Board, Berhampur, Brahma Nagar (3rd Lane), Berhampur – 01, Ganjam.	Mobile : 9438883943 Tel- (0680) 2281075 Fax- (0680) 2280139 Email:rospcb.berhampur@ospcboard.org	Jurisdiction of Berhampur Development Authority
8.	Sri Anup Kumar Mallick, Env. Scientist Regional Officer, Kalinga Nagar, Common Facility Centre, Jajpur Closter Development, Kalinga Nagar, Dist – Jajpur	Mobile: 9438883955 E-mail: rospcb.kalinganagar@ospcboard.org	Jurisdiction of Kalinga Nagar Development Authority, Jajpur


MEMBER SECRETARY

ANNEXURE-B

(Standard Operating Procedure for Nodal Officers for issuance of NoC)

Annexure-B

STANDARD OPERATING PROCEDURE FOR NODAL OFFICERS OF STATE POLLUTION CONTROL BOARD, ODISHA UNDER ODA (COMMON APPLICATION FORM) RULES, 2016

- 1) Building and construction project as well as township and area development project with the following categories are coming under consent administration of the Board under Water (PCP) Act, 1974 and Air (PCP) Act, 1981 as per order No. 15889 dtd. 31.10.2016 issued for revised categorization of the industries. This shall not include Industrial shed, University, School, College and Hostel for educational institution with built up area less than 1,50,000 m² as per office order No. 6488 dtd. 8.5.2017

Sl. No.	Type of project	Category
i)	Building and construction project more than 20,000 sq.m built up area having wastewater discharge more than 100 KLD	RED
ii)	Township and area development projects covering an area more than or equal to 50 Ha. or built up area more than or equal to 1.5 lakh sq.m.	RED
iii)	Building and construction project more than 20,000 sq.m built up area (Wastewater discharge upto 100 KLD)	ORANGE

- 2) The project or activities as per Para-1 above are further classified as follows as per office order No. 6456 dtd. 15.4.2015.

Investment in Rs.	Orange	Red
Upto 5.0 crores	C	C
More than 5.0 crores and upto 50.0 crores	C	B
More than 50.0 crores	B	A

- 3) The time limit for disposal of consent application for category A, B & C are as follows as per office order issued by the Board vide No. 6456 dtd. 15.4.2015.

Category	Time Limit (in days)
A	60
B	45
C	30

- 4) No Objection Certificate (i.e. consent to establish) from the State Pollution Control Board is not a pre-requirement for approval of building plan. However, the project activities as per para-1 above are required to obtain the same before going for construction activities. Moreover, approval of building plan is also not a pre-requirement for grant of consent to establish for the project as per para-1 above.



5) The Nodal officer as notified by the Board vide Notification No. 6981 dtd. 17.5.2017 will be responsible for receipt of Online Common Application Forms from respective Development Authorities.

6) The Nodal Officer after receipt of online common application forms will verify if the project is falling under the category as per Para-1 above. If it is not falling under Para-1, then the Nodal officer will return the application with a following note :

“The activity does not come under the Consent Administration of the Board under Water (PCP) Act, 1974 and Air (PCP) Act, 1981. Hence, Consent to establish from the Board is not required for this project”.

7) If the project or activity is falling under Para-1 above, the Nodal officer will check, if the project proponent has already applied for consent to establish earlier and consent to establish has been granted by the Board for the project. If consent to establish has been granted then the Nodal Officer will upload a copy of Consent to Establish granted for the project and return the online application to the Development Authority with a following note.

“Consent to Establish has already been granted by the Board”.

8) If the project or activity falls under Para-1 above, and the proponent has not applied for Consent to establish, the Nodal Officer will follow the following procedure.

i) The Nodal Officer will ask for a report on the matter from his field official as per the requirement, or will deploy a Field Officer to undertake a field visit, if required, as part of the Common Inspection Programme as notified by respective Development Authorities.

ii) The Nodal Officer will ensure that the report of field visit is uploaded online in building plan approval system within the time limit as specified in the Rules.

iii) The Nodal Officer will assess the inspection report conducted through common inspection programme and check if the site is suitable for establishment of the project from environmental point of view. If the Nodal Officer finds that the site is suitable, he will submit an NOC to the respective Development Authorities in the format as per **Annexure-C**.

iv) The Nodal Officer shall keep a record of such projects to whom NOC has been issued for building plan approval and direct the proponent that they shall obtain Consent to Establish from the Board prior to going for construction activity.

- v) If the Nodal Officer finds that site is not suitable from environmental point of view then same has to be intimated to the Development Authorities. If required, the Nodal Officer may obtain necessary approval from the Competent Authority of the Board for the purpose.
- 9) The Nodal Officer will be responsible for coordinating all matters related to State Pollution Control Board for sanctioning of building plan etc. as per CAF Rules by concerned Development Authorities within the time limit fixed.
- 10) The Nodal Officer will also attend meetings of Single Window Mechanism i.e. Development Plan and Building Permission Committee being notified by various authorities as per rule – 9 of the above Rules.



MEMBER SECRETARY

ANNEXURE-C

(Format for issuance of NoC by Nodal Officers)

ANNXURE - C

**Format for issue of NOC by the Nodal Officers of State Pollution Control Board, Odisha
for building plan approval under ODA (Common Application Form) Rule, 2016**

No.....

Dt.....

1. Description of the proposal :
2. Location :
3. Category (A/B/C) :
4. Views of Nodal Officer : The Board has No Objection for approval of building plan. The building plan may be approved with following condition(s).
 - (i) **“The project proponent shall apply for consent to establish to the Board through online system (www.odocmms.nic.in) with requisite fees and documents and construction activity shall commence after obtaining consent to establish from the Board.”**

NODAL OFFICER

Memo No...../dt.....

Copy forwarded to the Member Secretary, SPC Board, Bhubaneswar for information and necessary action.

NODAL OFFICER