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STATE POLLUTION CONTROL BOARD, ODISHA

[DEPARTMENT OF FOREST & ENVIRONMENT, GOVERNMENT OF ODISHA]

ParibeshBhawan, A/118, Nilakantha Nagar, Unit – VIII

Bhubaneswar – 751 012, INDIA

No.20645/

I-ESTT/ A/12/2021

Date: 23.12.2021

RECRUITMENT TO THE POSTS OF ASSISTANT LAW OFFICER IN GROUP- "B" OF SPC BOARD, ODISHA.

Online application are invited from the prospective candidates through the Proforma Application Form to be made available on the website (www.ospcboard.org). **The link for registration / re-registration & payment of examination fee shall be available from 05.01.2022 to 04.02.2022 till 11.59 P.M. is the last date for submission of Registered Online Application** for direct recruitment, through a selection procedure which include written test (CBT mode) and personal interview for **01** no. post of **Assistant Law Officer** in Group-B, of the **State Pollution Control Board, Odisha, initially on contractual basis on consolidated remuneration of Rs.25,300/- and subsequent annual enhancement by increase up to 6th year as per GA & PG Department notification 28626 GAD-SC-Rules 0037/ 2017/Gen, dt. 27.10.2021.** Appointment of Assistant Law Officer in purely temporary and likely to be appointed in regular scale subject to the provisions of Odisha Group-B (Contractual Appointment) Rule-2013 notified vide GA Department, Government of Odisha Notification No 1147GAD-SC-Rules-0061-2013-/Gen Dt. 17.01.2014. The vacancy position, essential qualification with streams / subject and experience are as detailed below.

Sl. No.	Category	No of vacancies	Essential qualification with stream
1	All categories of candidates are eligible.	01 post	Degree in Law from recognized University. Five years of experience as practicing lawyer in the Bar is essential .

A candidate must have attained the age of 21 years and must not be above the age of 32 years as on the 1st day of January, 2022. The upper age limit is relax-able by 05 (five) years for candidates belonging to SC /ST / SEBC / Women / Ex-Serviceman and by 10 (ten) years for PWDs whose permanent disability is 40% or more. Persons with disabilities belonging to SC / ST /SEBC categories are eligible for cumulative age relaxation benefit. The age relaxation for SPC Board's, Odisha, internal candidates will be the number of years put by the candidates in their respective posts. In the case of a candidate who is or was holding a post under the State or Central Government or Local Authority or Corporation established by a State Act or a Central Act or established by the Government under a State Act or Central Act and owned or controlled by the Government, by the number of years during which he is or was holding such post or five year whichever is less;

The candidate are required to make Online payment of applicable Examination Fee (s) through SPCB, Odisha, portal using Debit Card / Credit Card / Net Banking facilities and other financial instruments enlisted in the payment page / Gateway. The fee (s) paid shall neither be refunded under any circumstances nor can be adjusted or held in reserve for any other examination or recruitment.

The candidates are required to visit the website (www.ospcboard.org) of the **SPC Board, Odisha** for detailed informations, method of selection, place date & time of written examination / document verification / interview, other important notices etc. The candidates also keep track of publication of various notices to the effect in the leading local daily Newspapers for information. The Online Applications if found defective in any respect is liable to be summarily rejected.

State Pollution Control Board, Odisha reserves the right to cancel the recruitment process at any stage without any notice.

Criteria for selection:

- 1) This selection criteria is laid down on the basis of the provisions in the "Recruitment & Conditions of Service of the Employees of the SPC Board, Odisha Regulation -2011" .
 - a) All candidates must have secured 50% in the qualifying examinations. The qualifying examination for the candidates applying for the post of Asst. Law Officer, is **Degree in Law**. Five years of experience as practicing lawyer in the Bar is **essential**.
 - b) For selection of the candidates one written examination shall be conducted and details as follows :

Syllabus the examination out of 100 marks :

Environmental Laws	:	20 marks
Procedural Laws (Code of Civil procedure-1908 / Code of Criminal procedure -1973 / Indian Evidence Act, 1872 / Arbitration & Conciliation Act, 1996 / Drafting and pleading).	:	20 marks
Service Laws (<i>Recruitment & Conditions of Service of Employees of the SPC Board, Odisha, Regulation -2011</i> with Odisha Service Code / Odisha Civil Service (Classification Control and Appeal) Rules-1962 / Odisha State Pollution Control Board (Employees) Pension Regulation -2011 with Odisha Civil Service Pension Rules, 1992 / Odisha Reservation of Vacancies in Posts and Services (For Scheduled Caste & Scheduled Tribes), Act, 1975 and such other Acts and Rules for other reserved categories formulated by Govt., from time to time, Employees Provident Fund Act & Rules, ESI Act & Rules) etc.	:	20 marks
Miscellaneous Laws (Indian Constitution / Indian Limitation Act, 1963 / Specific Relief Act, 1963 / Revenue Laws / Indian Contract Act -1872 / Transfer of Property Act, 1882).	:	20 marks
English	:	10 marks
General Knowledge	:	10 marks
TOTAL		100 marks

Question Pattern :

Total number of questions	200 numbers
Total number of marks	100 marks
Duration of examination	120 minutes
Level of question difficulties	Easy – 30 %
	Medium - 40 %
	Difficult – 20 %
	Very difficult -10 %
TOTAL	100%

- c) No person shall be eligible for appointment if he / she is not able to read write and speak Odiya and must have :
- i) Passed Matriculation or equivalent examination with Odiya as medium of examination in non-language subject.
 - ii) Passed in Odiya as language subject in the final examination of Class VII from a school or educational institution recognized by the Government of Odisha or the Central Government, and
 - iii) Passed a test in Odiya in Middle English School standard conducted by the School and Mass Education Department.
- d) A candidate must have attained the age of 21 years and must not be above the age of 32 years on the 1st day of January, 2022.

The upper age limit is relaxable by 05 (five) years for candidates belonging to SC /ST /SEBC / Women / Ex-Serviceman and by 10 (ten) years for PWDs whose permanent disability is 40% or more.

Persons with disabilities belonging to SC / ST / SEBC categories are eligible for cumulative age relaxation benefit.

- e) Application received by post after due date will be rejected.
- f) Application received from general category candidates against the reserve category post will be rejected.

The candidates appearing the qualify exam i.e. Degree in Law during the Financial Year 2022-23 **need not apply**.

- 2) In the recruitment process the weightage of marks will be as per the following table.

i)	Career Marks	30 marks
ii)	Written / Skill test	50 marks
iii)	• Experience five years and above	06 marks
	• Experience below five years	00 marks
iv)	Higher qualification (LLM)	04 marks
v)	Interview	10 marks
	TOTAL Marks	100 marks

- 3) Preferences may be given to persons having higher qualification, the break – up of marks for higher qualification and experience will be as follows :

Higher qualification & experience	Maximum marks	Marks	
Higher qualification	04	LLM	04
Experience	06	Completed five years and above	06
		Below five years	00

- 4) Assigning marks against the work experience.
- i) The candidates who have submitted copies of documents in support of their claim for work experience will be considered for awarding marks. If any candidate has not submitted any document, then mere indication in the form will not be taken into consideration. If the candidate has not completed 05 years in the Bar, the experience will not be taken into consideration.

- 5) The break – up of the carrier marks to the candidates for the posts of Asst. Law Officer as per the following table.

Asst. Law Officer :

Division / Degree	Degree in Law	Graduation	Intermediate / +2	10 th	Total
≥ 60%	10	10	5	5	30
50 -< 60%	5	5	2.5	2.5	15

- 6) All the applicants who have requisite qualification in the relevant field and secured more than the qualifying marks will only be called for a written test.
- 7) The merit list will be prepared on the basis of the carrier mark and marks obtained in the written / online test. Candidates will be called for interview at a ratio of 1:5 from this merit list.
- 8) The final merit list for each category will be prepared on the basis of combined score in career, experience, written test and interview.

9) **Place of Examination :**

The Written Examination will be held at different centres fixed by the SPC Board, Odisha

REQUEST FOR CHANGE OF EXAMINATION CENTER WILL NOT BE ENTERTAINED

10) Other eligibility conditions :

- i) The candidate must be a citizen of India ;
- ii) A candidate, who has more than one spouse living will not be eligible for appointment unless the SPC Board, Odisha, has exempted his / her case from operation of this limitation for any good and sufficient reasons.
- iii) Government or SPC Board, Odisha servants whether temporary or permanent, are eligible to apply provided that they possess the required qualification and are within the prescribed age-limit as provided in the Advertisement. They must submit **No Objection Certificate** issued by the competent authority during document verification.
- iv) Only those candidates, who are within the prescribed age limit and fulfill the requisite qualification etc. by the closing date of submission of online application will be considered eligible.
- v) A candidate who claims change in his / her name after having passed the High School Certificate Examination or equivalent Examination, is required to furnish copy of publication of the changed name in the local leading daily newspaper as well as copy of notification in the Gazette in support of his / her change of name.

11) Important Points :

- i) Online Applications submitted to the SPC Board, Odisha, if found to be incomplete in any respect are liable to rejection without entertaining any correspondence with the applications on that score.
- ii) Admission to Examination / Viva-Voce test will be provisional. If on verification at any stage before or after the Viva-Voce Test, it is found that a candidate does not fulfill all the eligibility conditions, his / her candidature shall be liable to rejection. Decision of the SPC Board, Odisha, in regard to the eligibility or otherwise of a candidate shall be final.
- iii) The advertisement should not be construed as binding on the SPC Board, Odisha, to make appointment.
- iv) Concession meant for SCs, STs & SCBCs by birth are admissible to the Scheduled Caste & Schedule Tribes of Odisha only.
- v) Community / Caste status once mentioned by the candidates under the appropriate box of the online application form will be treated as final and the same shall not be changed subsequently under any circumstances.
- vi) Any misrepresentation or suppression of information by the candidate in the Online Application, will result in cancellation of his / her candidature or penalty, as decided by the SPC Board, Odisha, be imposed on the candidate.

12) CERTIFICATE AND DOCUMENTS TO BE ATTACHED

The candidates who shall qualify in the written examination are required to download the hard copy of online application and submit the same during document verification. They are required to submit the true copies of the documents including originals as mentioned below along-with their application form **the candidate are required to mention on the copy of each document submitted by me and put their signature & date on the same.**

- i) H.S.C. or equivalent certificate in support of declaration of age issued by the concerned Board / Council.
- ii) Bachelor Degree (Hons) certificate in any discipline in respect of educational qualification prescribed for the recruitment & other higher qualification certificates.
- iii) Mark- lists in support of all the aforesaid examinations experience certificate passed including fail marks, if any, issued by the concerned Board / Council / university

The candidates are to upload their documents as required by the system while filling up online application form, failing which their candidature shall be rejected.

- iv) Two recent passport size photographs (unsigned & unattested) which has been uploaded with online application.
- v) In-service certificate from the competent authority mentioning continuation of Government service, wherever applicable.
- vi) Caste certificate by birth in support of claim as SC / ST / SEBC; wherever applicable.
- vii) Required Oida Test pass certificate from the Competent Authority.
- viii) Permanent Disability Certificate (indicating percentage of disability i.e. 40% and more) issued by the concerned Medical Board wherever applicable.
- ix) Discharge Certificate in case of Ex-Serviceman issued by the Commanding Officer of the Unit last served. Ex-Serviceman candidates must submit and affidavit undertaking that he has not been appointed against any civil post after retirement from military service, wherever applicable.

- x) Sports Certificate issued by the Director of Sports Odisha; wherever applicable.
- xi) No objection certificate issued by the competent authority.
- xii) Any proof of Identity.
- xiii) Candidates coming and belonging to ST / SC/ SEBC category by birth are required to submit copy of the relevant Caste Certificate as mentioned in their online application form and issued by the Competent Authority in the prescribed form.
- xiv) Women candidates belonging to SC /ST/ SEBC are required to submit Caste Certificate by birth showing daughter of Caste Certificates by virtue of marriage (i.e. showing "wife of" Are not acceptable and liable to rejection.
- xv) The competent authorities are : District Magistrate / Collector or Additional District Magistrate or Sub-divisional Magistrate / Sub- Collectors or Executive Magistrates or Revenue Officers, not below the rank of Tahasildar / Additional Tahasildar of Government of Odisha.
- xvi) Degree certificate, Caste certificate Odia Test pass Certificate, Sports Persons Certificate, Disability Certificate of Persons with Disabilities (indicating % of permanent disability) and Discharge certificate of Ex-servicemen must have been issued by the competent authority within the last date fixed for submission of online application form.

13) Grounds of Rejection of Application:

Applications of candidates will be rejected by the SPC Board, Odisha, on any of the following grounds.

- a) In-complete online application form.
- b) Non-submission of hard copy of online application form at the time of verification of original documents.
- c) Not signing Declaration (full signature) in the hard copy of online application form.
- d) Not coming within the age limit as mentioned in Para- 3 of Advertisement (overage relaxation shall not be allowed to PWD candidates with less than 40% permanent disability / temporary disability).
- e) Not having requisite qualifications as provided under Para -4 of Advertisement.
- f) Not furnishing copies of certificates / documents as provided under Para -10 of Advertisement.
- g) Not passing Odia test (M.E. standard) / not furnishing Odia test pass evidence as prescribed under Para -8 (i) of the advertisement.
- h) Non- payment of examination fee, (wherever applicable), as provided under Para -5 of Advertisement.
- i) Submission of wrong information / false information about qualification / Age / OT / Pass evidence / Category status (SC/ST/SEBC/Women/PWD/Ex-servicemen) etc.
- j) Suppression of facts / information about eligibility, if any
- k) Any other ground as per the decision of the SPC Board, Odisha.

Note: - Application / candidature of a candidate shall be rejected at any stage of recruitment process, when discrepancy is noticed / detected.

14) How to apply :

- a) Candidates must go through the details of this Advertisement available in the website of www.ospcboard.org before filling up online application form.
- b) Candidates must apply online through the concerned website of the www.ospcboard.org. Applications received through any other mode would not be accepted and liable to be summarily rejected.
- c) Before filling up the online application form, the candidates must go through detailed instructions available at SPC Board, Odisha, portal.
- d) The online application form is automated and system driven and will guide the candidate seamlessly in filling the application form. The requisite options shall be enabled and information shall be asked as per data furnished by the candidate. Before filling up the information, ensure that accurate information is fed, for edit option is limited & on conformation there is no scope for further edit even if wrongly entry has been made while filling up application.
- e) Candidate are requested to upload scanned image of latest passport size photograph along with scanned image of his/her full signature and scanned image of Left-Hand Thumb Impression (LTI) in the online application form. Uploaded photograph, Specimen (Full) signature and LTI must be clearly identifiable/ visible, otherwise the application of the candidate is liable to reject by the SPC Board, Odisha and no representation will be entertained.
- f) Candidates should keep at least two copies of latest passport size photograph which is uploaded to the online application form for future use.
- g) On successful submission of the online Registration "Permanent Account Number (PAN) will be assigned to the applicant. Candidates are requires to take a print out of the finally submitted online Registration/ Re-registration and finally submitted Online Application forms and put his/her signature under the declaration for submission to SPC Board, Odisha along with copies of requisite certificate & documents as and when asked.
- h) The candidates are advised to submit the Online Application Form well in advance without waiting for the closing date to avoid last hour rush.
- i) Certificate of admission to the written examination to the eligible candidates will be uploaded in the Website of the SPC Board, Odisha prior to the date of written examination which will be published in Website of SPC Board, Odisha and Newspapers. The candidates are required to download their Admit Certificate form the SPC Board, Odisha and produce the same at the examination center for admission to the written examination. No separate correspondence will be made on this score.
- j) "Intimation Letters" to candidates for Written Examination, document verification & interview and "Attestation Form" & "Bio-data form" shall be uploaded in the website of SPC Board, Odisha prior to the date of Written Examination/Document Verification/Interview.
- k) Any complaint on the conduct of examination must be sent to the Grievance Wing of the SPC Board, Odisha by e-mail (paribesh1@ospcboard.org) within 05 (Five) days of completion of the examination.

FACILATION COUNTER:(HELP DESK)

To resolve any Technical Problem faced in filling up SPC Board, Odisha of online Registration/Re-registration and Application forms, candidates may contact SPC Board, Odisha Technical Support Help Desk over Telephone No. **0265-6118196** & Email ID ospcb@onlineregistrationforms.com between 10.00 AM to 6.00 PM on any working days.

In case of any guidance/information on this advertisement & recruitment, candidates may go through the FAQ available in the website of the SPC Board, Odisha or contact the SPC Board facilitation counter over Telephone No. **0265-6118196** & EMail ID ospcb@onlineregistrationforms.com on any working day between 10.00 AM to 6.00 PM.

The candidates are required to visit the website of the SPC Board, Odisha for detailed information about important notices, rejection of applications, the date & time of Written Examination/Document Verification/Interview and also keep track of publication of various notices to the effect in the leading local daily newspaper for information.

NB:- THE ONLINE APPLICATIONS, IF FOUND DEFECTIVE ANY RESPECT IS LIABLE TO BE SUMMARILY REJECTED.

Bhubaneswar.

Date:-

Sd/-

23.12.2021

MEMBER SECRETARY

Approved

Sd/-

21.12.2021

Chairman