

APPENDIX X-A

ORISSA WATER (PREVENTION AND CONTROL OF POLLUTION) RULES, 1983

S.R.O. No. 848/83, dated 30th November 1983.¹—In exercise of the powers conferred by Sec. 64 of Water (Prevention and Control of Pollution) Act, 1974 (Act 6 of 1974) the State Government after consultation with the State Board for the Prevention and Control of Water Pollution, hereby makes the following rules.

CHAPTER I

1. Short title and commencement.—(1) These rules may be called the "Orissa Water (Prevention and Control of Pollution) Rules, 1983".

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Definitions.—(1) In these rules unless the context otherwise requires—

- (a) "Act" means the Water (Prevention and Control of Pollution) Act, 1974 (Act 6 of 1974);
- (b) "Board" means the State Board constituted under Sec. 4;
- (c) "Chairman" means the Chairman of the Board;
- (d) "Committee" means a Committee constituted under Sec. 9;
- (e) "Form" means a Form set up in Schedule-I;
- (f) "State Government" means the Government of Orissa;
- (g) "Schedule" means a Schedule appended to these rules;
- (h) "State Board Laboratory" means a Laboratory established or recognised as such under sub-section (2) of Sec. 7;
- (i) "State Water Laboratory" means a Laboratory established or specified as such as under sub-section 1 of Sec. 52;
- (j) "Year" means the financial year commencing on the first day of April;

(2) All other words used in these rules but defined shall have the meanings assigned to them under Act.

CHAPTER II

3. The terms and conditions of service of the members (other than the Chairman and Member-Secretary) of the Board.—(1) (a) The non-official members of the Board shall be paid Travelling Allowance from the Board's fund for the journeys performed by them for the purposes of the Board at the rate admissible to Grade-I Government servants of the State Government.

(b) The official members of the Board shall be paid Travelling Allowances and daily allowance from the Board's fund for the journeys performed by them for the purposes of the Board at the rate admissible to them as Government servant of the State Government.

1. Published in the Orissa Gazette, Extraordinary, No. 1625, dated 12th December, 1983.

(2) All non-official members shall be entitled to the payment of a sitting fee of Rs. 50/(Rupees fifty) only for each day of engagement by the Board.

CHAPTER III

4. The time and place of meetings of the Board.—(1) Meetings of the Board shall ordinarily be held at the headquarters of the Board on such dates as may be fixed by the Chairman.

(2) The Chairman, shall, upon written request of not less than five members of the Board or upon a direction of the State Government, call a special meeting of the Board.

(3) Fifteen clear days, notice for an ordinary meeting and three clear days, notice for a 'Special meeting' specifying the time and place at which such meeting is to be held and the business to be transacted thereat shall be given by the Member-Secretary to the members.

(4) Notice of a meeting may be given to the members delivering the same by messenger or sending it by registered post to his last known place of residence or business or in such other manner as the Member-Secretary may in the circumstances of the case, deem fit.

(5) No member shall be entitled to bring forward for the consideration of the meeting any matter to which he has not given ten clear days, notice to the Member-Secretary, unless the Chairman, in his discretion, permits him to do so.

(6) The Board may adjourn its meeting from day-to-day or any particular day and no fresh notice shall be required for any adjourned meeting.

(7) No proceeding shall be invalidated merely on the ground that the provision in the rule relating to the notice is not strictly complied with.

5. Presiding Officer.—Every meeting shall be presided over by the Chairman and his absence, by a Chairman to be elected by the members present from amongst themselves.

6. All questions to be decided by majority.—(1) All questions at a meeting shall be decided by a majority of votes of members present and voting shall be by raising of hands in favour of the proposal.

(2) A member may appoint another person as his proxy in writing and the person so appointed will have the right to vote at the meeting of the Board.

(3) In case of an equality of votes, the presiding officer shall have a second or casting vote.

7. Quorum.— (1) Five members shall form a quorum for any meeting.

(2) If at any time fixed for any meeting or during the course of any meeting a quorum is not present, the presiding officer shall adjourn the meeting and if a quorum is not present on the expiration of fifteen minutes from such adjournment, the presiding officer shall adjourn the meeting to such hours on the following or on some other future date as he may fix.

(3) No quorum shall be necessary for the adjourned meeting.

(4) No matter which had not been on the agenda of the original meeting shall be discussed at such adjourned meeting.

(5) No fresh notice shall be required for the adjourned meeting.

8. Minutes.—(1) Record shall be kept of the names of members who attended the meeting and of the proceedings at the meeting in a book to be maintained for that purpose by the Member Secretary.

(2) The minutes of the previous meeting shall be read at the beginning of the every succeeding meeting, and shall be confirmed and signed by the presiding officer at such meeting.

(3) The proceedings shall be open to inspection for any member at the office of the Board during office hours.

9. Business to be transacted at meeting.—Except with the permission of the presiding officer, no business which is not entered in the agenda or of which notice has not been given by a member under sub-rule (5) of rule 4, shall be transacted at any meeting.

10. Order of Business.—At any meeting business shall ordinarily be transacted in the order in which it is entered in the agenda.

11. Constitution of Committees and procedure for transaction of business of Committees constituted by the Board.—(1) The time and place of the meetings of the Committees shall be as specified by the Chairman.

(2) The quorum for a meeting of a Committee shall be one-half of the total number of members of the Committee.

(3) Subject to sub-rule (1) and sub-rule (2), the meetings of any of the Committees shall, as far as may be governed by the rules applicable to the meetings of the Board.

CHAPTER IV

12. The fees and allowances to be paid to such members of a Committee of the Board, who are not members of the Board.—A member of a Committee of the Board shall be paid in respect of the meetings of the Committee, travelling allowances and sitting fees if he is a non-official, at the rate specified in rule 3, as if he was a member of the Board, and if he is a Government servant, at the rates admissible under the relevant rules of the State Government under which he is serving.

CHAPTER V

13. The manner in which and the purpose for which persons may be associated with the Board.—(1) The Board may invite any person, whose assistance or advice it considers useful to obtain in performing any of its functions to participate in the deliberations of its meetings.

(2) Payment of travelling allowance and daily allowance to such persons would be as if they were non-official members of the Board.

CHAPTER VI

14. The terms and conditions of Service of the Chairman and the Member-Secretary of the Board.—(1) The Chairman shall be paid an honorarium of Rs. 1,500 per month and Rs. 500 per month as house rent allowance. When official residential accommodation is not provided to the Chairman of the Board, the Chairman would continue to get this house rent allowance even if he stays in his own house.

(2) In addition to the honorarium prescribed in sub-rule (1) the Chairman may also be paid other allowances including travelling allowance as may be decided by Government.

15. Member-Secretary.—(1) The Member-Secretary shall be paid a monthly pay in the scale of pay approved by the Government on the recommendation of the Board.

(2) In addition to the pay prescribed in sub-rule (1), the Member-Secretary will also be paid any other allowance including travelling allowance as may be decided by Government.

(3) When a Government servant is appointed as Member-Secretary, he shall also be paid deputation allowance admissible under State Government rules in addition to the pay and other allowances mentioned under sub-rule (1) and (2)

CHAPTER VII

16. The powers and duties of the Chairman.—(1) Subject to the policy and principles approved by the Board, the general management of the affairs and business of the Board in carrying out its objectives.

(2) (i) The Chairman may undertake tours within India for carrying out the functions of the Board. The Chairman shall be Controlling Authority for journey performed by him within and outside the State.

(ii) The Chairman may, with the prior approval of the Government, visit any country outside India.

(3) The Chairman shall have powers to accord Administrative sanction to all estimates without any financial limit in the allocation made for such purposes in the budget of the Board.

(4) In the matter of acceptance of tenders, the Chairman shall have full powers without any monetary limit.

(5) The Chairman shall have authority to make appointment to posts the maximum in the scale of pay of which does not exceed Rs. 1,000 (Rupees one thousand) provided such appointments are reported to the Board at the next meeting. The Chairman with the previous approval of the Board shall appoint the officers and employees of the Board to posts the maximum in the scale of pay of which exceeds Rs. 1,000.

(6) The Chairman shall have full powers in the matter of promotion, confirmation, transfer of the officers and employees appointed by him. He can exercise the said powers with the previous approval of the Board in respect of officers and employees appointed by him.

(7) The Chairman shall have powers to terminate or remove or suspend or otherwise punish or take disciplinary action against such employee of the Board whom

he has authority to appoint and with the previous approval of the Board. He can exercise such power in respect of officers and employees appointed by him with previous approval of the Board. Due notice and opportunity to the officers and employee shall be given before taking any such action.

(8) Any appeal against the decision of the Chairman or the decision of the Board under sub-rule (6) and (7) shall lie with the Board and the State Government respectively.

(9) The Chairman shall have power to permit employees of the Board to perform journeys within and outside the State and declare officers under him as controlling officer for regulating travelling allowance claim.

(10) The annual increments of officers appointed by the Chairman shall be sanctioned by him.

17. Powers and Duties of the Member-Secretary.—The Member-Secretary shall be subordinate to the Chairman and shall subject to the control of the Chairman, exercise the following, powers, namely :

(i) He may undertake tours within India for the performance of duties entrusted to him by the Board :

Provided that he shall keep the Chairman informed of his tours and obtain prior permission from him for his tours.

(2) He shall be in charge of all the confidential papers of the Board and shall be responsible for preserving them.

(3) He shall produce such papers whenever so directed by the Chairman or by the Board.

(4) He shall make available to any member of the Board, for his perusal any record of the Board.

(5) He shall be entitled to call for the service of any officer or employee of the Board, and files, papers and documents for study from any department of the Board at any time including checking of accounts, vouchers, bills and other records and stores pertaining to the Board or regional offices thereunder.

(6) He may withhold any payment, provided that as soon as may be after such withholding of payment, the matter shall be placed before the Board for its approval.

(7) He shall make all arrangements for holding meetings of the Board and meetings of the Committee constituted by the Board.

(8) He shall sign all orders or instructions issued by the Board on behalf of the Board.

(9) ¹[Subject to other provisions of the rules he shall authorise,] sanction or pass and make all payment against estimates sanctioned, within the allocation made for such purposes in the Budget of the Board.

1. Subs. by Noti. No. 22490-ENV-I-152/94-F and E-(Environment), dated 5th December, 1994 published in the Orissa Gazette, Extraordinary, dated 7th December, 1994.

(10) He shall write and maintain confidential reports of all subordinate officers of the Board and shall get them countersigned by the Chairman.

(11) He shall sanction the annual increments of the employees of the Board appointed by him.

(12) He shall have full powers for according technical sanction to all estimates.

(13) He shall exercise such other powers and perform such other functions as may be delegated to him from time to time either by the Board or by the Chairman.

(14) He shall have power to execute contract deeds, instruments and assurances of property and in particular (a) all service agreements (b) security bonds (c) conveyance, lease of houses, land or other immoveable property and (d) assurance required by law or as authorised by the Board.

(15) Subject to approval of the Board, the Member-Secretary shall have power to engage legal advisors. Advocates, Attorneys for protecting or assisting the business of the Board on terms and conditions to be approved by the Board.

(16) He shall have power to make and give receipts, release and other discharge for claims and demand on the Board.

(17) He shall have powers to sanction advertisement charges up to Rs. 2,000 (Rupees two thousand) only in each case subject to a limit of Rs. 5,000 (Rupees five thousand) only per year.

(18) He shall have powers to hire private building on rent for office accommodation provided that in case of hiring a building having a rental charge exceeding Rs. 2,000 (Rupees two thousand) per month, the approval of the Board shall be obtained.

(19) He shall have powers to sanction purchase of books and periodicals subject to a monetary limit of Rs. 5,000 (Rupees five thousand) only per annum.

(20) He shall have powers to purchase office furniture and equipment subject to a maximum of Rs. 20,000 (Rupees twenty thousand) only at a time up to a total limit of Rs. 50,000 (Rupees fifty thousand) only per annum.

(21) He shall have powers to purchase materials and equipments for execution of construction works up to limit of the allotments made from time to time.

(22) He shall have powers to sanction installations of telephones in the office of the Board.

(23) (i) In respect of contracts to be let out by the Board, he shall have powers up to a financial limit of Rs. 50,000 (Rupees fifty thousand) only.

(ii) In respect of works and supplies, he shall have powers to accept quotations up to Rs. 50,000 (Rupees fifty thousand) only at a time.

CHAPTER VIII

18. Appointment and conditions of Service of Consulting Engineer.—(1) For the purpose of assisting the Board in the performance of its function, the Board may appoint a Consulting Engineer to the Board for a specified period not exceeding four months :

Provided, that the Board may, with the prior approval of the State Government, extend the period of the appointment from time to time :

Provided further that if at the time of the initial appointment, the Board had reason to believe that the services of the consulting engineer would be required for a period of more than four months, the Board shall not make the appointment without the prior approval of the State Government.

(2) Notwithstanding the appointment of a Consulting Engineer for a specified period under rule 18, the Board shall have the right to terminate the services of the Consulting Engineer before the expiry of the specified period, if in the opinion of the Board, the Consulting Engineer is not discharging his duties properly or to the satisfaction of the Board or if such a course of action is necessary in the public interest. Due notice and opportunity for representation against termination to the Consulting Engineer will have to be given.

(3) The Board may pay the Consulting Engineer suitable emoluments or fees depending on the nature of work, and the qualifications and experience of the Consulting Engineer :

Provided that the Board shall not appoint any person as Consulting Engineer without the prior approval of the State Government if the emoluments or fees payable to him exceed Rs. 20,000 (Rupees two thousand) only per month.

(4) The Consulting Engineer may undertake tours within the State for the performance of the duties entrusted to him by the Board and in respect of such tours, he shall be entitled to travelling and daily allowances as admissible to Grade-1 officer of the State Government. He shall, however, get prior approval of the Chairman to his tour programme.

(5) The Consulting Engineer shall not disclose any information either given by the Board or obtained during the performance of the duties assigned to him either from the Board or otherwise, to any person other than the Board without the written permission of the Board.

(6) The Consulting Engineer shall discharge such duties and perform such functions as are assigned to him by the Board and it will be his duty to advise the Board on all technical matters referred to him by the Board.

CHAPTER IX

19. Power to take sample of effluent by the Board and form of notice.—

(1) The Board or any officer empowered by it in this behalf shall have power to take for the purpose of analysis, samples of water from any stream or well or samples of sewage or trade effluent, which is passing from any plant or vessel or from over any place into any such stream or well.

(2) A notice under clause (a) of sub-section (3) of Sec. 21 shall be in Form 1.

CHAPTER X

20. Reports of the Board Analyst.—When a sample of any water, sewage or trade effluent has been sent for analysis to a laboratory established or recognised by the Board, the Board Analyst appointed under sub-section (3) of Sec. 53 shall analyse

the sample and submit to the Board a report in triplicate in Form II, on the result of such analysis.

CHAPTER XI

21. Reports of the Government Analyst.—(1) The Government Analyst shall cause to be analysed any samples of water, sewage or trade effluent received by him from any officer authorised by the Board for the purpose, and findings shall be accorded in triplicate in Form III.

(2) The fees for each such report shall be such as may be fixed by the State Government Analyst.

CHAPTER XII

22. Application for consent of the Board.—An application for obtaining the consent of Board for bringing into use any new or altered outlet for the discharge of sewage or trade effluent into a stream or well or for beginning to make any new discharge of sewage or trade effluent into a stream or well under Sec. 25, or for continuing an existing discharge of sewage or trade effluent into a stream or well under Sec. 26 shall be made to the Board in Form IV.

CHAPTER XIII

23. Manner in which enquiry under sub-section 3 of Sec. 25 may be made in respect of application for obtaining consent of the Board and the matter to be taken into account in granting or refusing such consent.—(1) On receipt of an application for consent under Sec. 25 or Sec. 26, the Board may depute any of its officer, accompanied by as many assistants as may be necessary, to visit the premises of the applicant to which such application relates, for the purpose of verifying the correctness or otherwise of the particulars furnished in the application or for obtaining such further particulars or information as such officer may consider necessary. Such officer may, for that purpose, inspect any place where water of sewage or trade effluent is discharged by the applicant or treatment plants, purification works or disposal system of the applicant and may require the applicant to furnish to him any plan specification and other data relating to such treatment plants, purification works or disposal systems or any part thereof, he considers necessary.

(2) Such officer shall before visiting any premises of the applicant for the purpose of inspection under sub-rule (1) above, give notice to the applicant of his intention to do so in Form V. The applicant shall furnish to such officer all facilities that such officer may legitimately require for the purpose.

(3) An officer of the Board may, before or after carrying out an inspection under sub-rule (1) above require the applicant to furnish to him, orally or in writing such additional information or clarification or to produce before him such documents, as he may consider necessary for the purpose of investigation of the application and may, for the purpose, summon the applicant or his authorised agent to the office of the Board.

CHAPTER XIV

24. Form of Budget Estimate.—(1) The budget in respect of the year ensuing showing the estimated receipts and expenditure of the Board shall be prepared in Form VI and VII and submitted to the State Government.

(2) The estimated receipts and expenditure shall be accompanied by the revised budget estimates for the current year.

(3) The budget shall, as far as may be, based on the account heads specified in Schedule II.

25. Submission of Budget estimates to the Board.—(1) The budget estimates prepared under rule 24 shall be placed by the Member-Secretary before the Board by the 5th October each year for approval.

(2) After approval of the budget estimates by the Board, four copies of the final budget proposals incorporating therein such modifications as have been decided upon by the Board shall be submitted to the State Government by the 15th October each year.

26. Estimates of establishment expenditure and fixed recurring charges.—(1) The estimates of expenditure on fixed establishment as well as fixed monthly recurring charges on account of rent allowances, etc., shall provide for the gross amount without deductions of any kind.

(2) To the estimates referred to in sub-rule (1) shall be added with a suitable provision for leave salary based on past experience with due regard to the intention of the members of the staff in regard to leave as far as the same can be ascertained.

27. Re-appropriations and Emergent expenditure.—No expenditure which is not covered by a provision in the sanctioned budget estimates or which is likely to be in excess over the amount provided under any head, shall be incurred by the Board without provision being made by reappropriation from some other head under which savings, are firmly established and available.

28. Power to incur expenditure.—The Member-Secretary ¹[or any officer of the Board who may be so empowered by the Chairman] shall have powers to incur expenditure against allotments made in the budget estimates sanctioned by the Board and against sanctioned estimates from out of the funds of the Board subject to observance of the general financial rules of the State Government.

29. Operation of fund of the Board.—²[The fund of the Board shall be operated by the Member-Secretary of the Board or any Officer of the Board who may be so empowered by the Chairman.]

30. Saving.—Nothing in this Chapter shall apply to a budget already finalised before the commencement of these rules.

31. Form of annual report.—The annual report in respect of the year last ended giving a true and full account of the activities of the Board during the previous financial year shall contain the particulars specified in the Schedule III and shall be submitted to the State Government by the 15th of May each year.

CHAPTER XV

32. Form of annual statement of accounts of the Board.—The annual statement of accounts of the Board shall be maintained in Form VIII, IX, X, XI and XII.

1. Ins. by Noti. No. 22490-ENV-I-152/94-F. and E.—(Environment), dated 5th December, 1994 published in the *Orissa Gazette, Extraordinary*, dated 7th December, 1994.
2. Subs. by Noti. No. 22490-ENV-I-152/94-F. and E.—(Environment), dated 5th December, 1994 published in the *Orissa Gazette, Extraordinary*, dated 7th December, 1994.

SCHEDULE I

Form I

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF WATER POLLUTION
Notice of intention to have sample analysed
(See rule 19)

To

Take notice that it is intended to have analysed the samples of water/sewage effluent/
trade-effluent which is being taken to day the day of 19
from (I)

Name and designation of the
person who takes the sample.

(I) Here specify the stream, well, plant, vessel or place from where the samples are to be
taken.

To

Form II

Report by the Board Analyst

[See rule 20]

Report No.

Dated the19.....

I hereby certify that I, (I) Board
Analyst duly appointed under of the
Water (Prevention and Control of Pollution) Act, 1974 (Act 6 of 1974) received on the (II)
..... day of 19
(III)..... a sample of for analysis. The sample was in
condition fit for analysis reported below :

I further certify that I have analysed the aforementioned samples on (IV)
..... and declare the result of the analysis to be as follows :—

(V)

The condition of the seals, fastening and container on receipt was as follows :—

.....

Signed this day of 19

(Signature),
(Board Analyst)

Address.....

To _____

- (I) Here write the full name of the Board Analysts.
- (II) Here write the date of receipt of the sample.
- (III) Here write the name of the Board or person or body of persons or Officer from whom the sample was received.
- (IV) Here write the date of analysis.
- (V) Here write the details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.

Form III

Report by the Government analyst

(See rule 19)

Report No.

Dated the19.....

I hereby certify that I, (I) Government Analyst duly appointed under sub-section (2) of Sec. 53 of the Water (Prevention and Control of Pollution) Act, 1974 (Act 6 of 1974) received on the (II) day of 19 from (III)..... a sample of for analysis. The sample was in condition fit for analysis reported below :-

I further certify that I have analysed the aforementioned samples on (IV) and declare the result of the analysis to be as follows/enclosed :-

(V)

Signed this _____ day of _____ 19 _____

(Signature)
(Government Analyst)

Address : _____

To _____

- (I) Here write the full name of the Government Analysts.
- (II) Here write the date of receipt of the sample.
- (III) Here write the name of the Board or person or body of persons or Officer from whom the sample was received.
- (IV) Here write the date of analysis.
- (V) Here write the details of the analysis and refer to the method of analysis. If the space is not adequate the details may be given on a separate sheet of paper.

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF WATER POLLUTION
THE WATER (PREVENTION AND CONTROL OF POLLUTION) ACT, 1974

(ACT 6 OF 1974)

(See Rule 22)

A. Explanatory memorandum on application for consent

Form IV

1. Form No. IV is the form of application to be used by persons who wish to bring in to use any new or altered outlet for the discharge or begin to make any new discharge or wish to continue an existing discharge of sewage or trade effluent in to a stream or well under Sec. 25 or 26 of the Act.

2. The prescribed form of application are supplied by the Member-Secretary, Orissa State Board for Prevention and Control of Water Pollution in set of five on remitting of the cost of the forms by cash or by M.O. and the applicant will be required to return three copies, the other two copies being for the use of the applicant and his professional Advisor, if any.

3. The application to be filed out strictly following the instructions given under the 'Explanatory Note' which can be seen at the end of the application.

4. The applicant must submit with the application three copies of the following :-

(a) General site plan

(b) Detailed layout plan of the factory premises, showings structures, water supply lines, storm drain sewers for domestic effluents and for trade effluents location of effluent treatment units and its disposal outlet points any other useful information.

(c) Flow sheet of effluents

(d) Report of analysis of the effluent (Chemical, Physical and Bacteriological) at the point immediately before discharge into the stream or well in the prescribed form.

(e) Cross section at each discharge point showing the invert level of outlet, level of water in the stream, the ground level, etc.

5. Applicants should address their application to—

The Chairman,

Orissa State Board for Prevention and Control of Water Pollution.

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF WATER POLLUTION
THE WATER (PREVENTION AND CONTROL OF POLLUTION) ACT, 1974 (ACT 6 OF 1974)

Form IV

Application for consent for beginning to make any new discharge/continuing discharge of sewage or trade effluent under Sec. 25 or 26 of the Act.

(To be submitted in triplicate)

(See Rule 21)

Date

From

To

The Chairman, State Board of Prevention and Control of Water Pollution, Orissa,
Bhubaneswar

Sir,

1. I/We hereby apply to the State Prevention and control of Pollution Board for CONSENT under* Sec. 25/Sec. 26 of the Water (Prevention and Control of Pollution) Act, 1974 (Act 6 of 1974) to bring into use any new or altered outlet for the discharge of *Sewage/trade effluent, to begin to make discharge of *Sewage/trade effluent or continue to make discharge of *Sewage/trade effluent from land/premises owned by (1)..... for a period upto (2)..... in accordance with the facts indicated in the Annexure, Appendices, plan etc.

I/We are discharging or propose to discharge :

(a) Sewage/Sullage (Via) drains/outfall Sewers/treatment works

(b) Trade effluent (Via) drains/outfall Sewers/treatment works

(c) Solid wastes into (3)

(i) Stream..... /River, OR

(ii) On land for irrigation, bearing Survey No. adjoining/at a distance of stream/River ,

OR

(iii) Lake, Pond, adjoining/at a distance of Stream/River,

OR

(iv) Directly on land for open percolation into sub-terrarium start of Survey No. adjoining/ at distance of Stream/River

OR

(v) Tidal waters/estuarine waters known as

OR

(vi) Sea along/off shore known as

2. The Annexure, appendices, other particulars and plans in triplicate are attached herewith.

3. I/We further declare that the statements made and informations furnished in the Annexure, appendices, and plans are true to the best of my/our knowledge. I/We understand that it is an offence to make a false statement in applying for any proposed consent. (See Sec. 42 (1) (f) of the Act).

4. I/We hereby submit that in case of change of the point or the quantity of discharge or its quality, a fresh application for CONSENT shall be made and until such CONTENT is granted no change shall be made.

5. I/We hereby agree to submit to the Board, an application for renewal of CONSENT three months in advance of the date of expiry of the period consented to for outlet discharge, if to be continued thereafter.

6. I/We undertake to furnish any other information within one month of its being called for by the Board. We further understand that only the dates on which all the relevant particulars in order to make the application complete in all respects, are furnished by us, will be reckoned as the date of making the application, irrespective of the date of submission of the original application, which is incomplete.

Yours faithfully,

Signature(s).....

Name(s) of Applicant(s).....

Address of Applicant(s).....

Accompaniments :

*Note : Strike out entries not relevant
[33/2375/B)

Annexure to Form IV

Discharge I: Existing/New/Altered
outlet

Note—Any applicant knowingly giving incorrect information or suppressing any information pertaining thereto shall be liable to be punished under the Act. While filling this Annexure, the Applicant not concerned with any of the items/shall state "Not concerned" against the relevant one.

1. Full name of Applicant with address (In block letters)
(Tel. No.)
Telegram.....
2. Full name of land/premises Area/Institute/factory/Industry/Treatment plant; with address;
(Tele. No.)
Telegram.....
3. Revenue/Survey number of land/premises for which the application is made stating District, Subdivision and Village.
District..... Sub division.....
Town..... Village.....
Revenue Survey No.
Area in Hectares.....
4. State the month and year in which the land/premises/Area/Institute/Factory/Industry/Treatment plant was actually put into commission or is proposed to be put into Commission.
5. State the Civil/Military/Defence Industrial estate etc., under whose administrative jurisdiction the applicant's land/premises is situated.
Corporation.....
Municipality.....
Panchayat.....
Cantonment.....
Defence Department.....
Port Trust.....
State Government.....
Prohibited Area.....
6. (a) State whether the land/premises/factory/industry has been declared as prohibited area.
Yes/No
- (b) If yes, state the name of the authority and furnish a certified copy of the order under which the area has been declared as prohibited area.
7. Is the Industry/Factory for which application is made closed on any days
Yes/No.

of the week. If so, give the days on which it is closed.

8. State working season in a year for the Industry/Factory.

(a) Full Year
(b) Part

From To
From To
From To
From To

..... every year

	No. 1	No. 2	No. 3	General
Shift :	_____	_____	_____	_____
	Hour	Hour	Hour	Hour

9. (a) No. of workers attending the factory

(b) No. of workers residing in the premises

10. (For local Bodies only)—

(a) Present population

(b) Population covered under regular sewerage facilities

(c) Population covered by conservancy latrines

(d) Population having septic tank/pit privy facilities.

11. (a) List the raw materials used such as metals, alloys, oils, fuel etc., used per month in Metric tons.

Metal and Alloy		<u>Name</u> <u>Weight</u>
Chemicals	(a) Inorganic	<u>Name</u> <u>Weight</u>
[Chemicals]	(b) Organic	<u>Name</u> <u>Weight</u>
[Chemicals]	(c) Dyes	<u>Name</u> <u>Weight</u>
[Chemicals]	(d) Pesticides and Insecticides	<u>Name</u> <u>Weight</u>
Fuels	(a) Wood	<u>Name</u> <u>Weight</u>
[Fuels]	(b) Coal	<u>Name</u> <u>Weight</u>
[Fuels]	(c) Oil	<u>Name</u> <u>Weight</u>

[Fuels]	(d) Gases	<u>Name</u> <u>Weight</u>
[Fuels]	(e) Other	<u>Name</u> <u>Weight</u>

(b) List the products and by-products manufactured and the production per month.

Serial No.	Name of Product/by-product	Quantity in Metric tons per month
------------	----------------------------	-----------------------------------

(attach separately if space insufficient).

(c) Brief description of production processes :

(attach separately if space insufficient)

12. (a) State quantity of water in litres used per day. Break up of quantities of water used

- (a) For manufacturing process 1/day
- (b) As wash water 1/day
- (c) As cooling water 1/day
- (d) Domestic 1/day
- (e) Agriculture. 1/day
- (f) Other uses. 1/day

13. State whether storm water drains are kept separate from Industrial/Domestic effluent drains. Yes/No

14. (a) In domestic effluent allowed to get mixed in Industrial effluent

Yes/No

(b) If yes, state the ratio

Domestic/Industrial

(c) State whether any treatment is given to the domestic waste before allowing to mix with the industrial effluent.

(d) If no, state how it is disposed for and treatment given if any

15. Is there any provision or proposal for disposal of : Already made Proposed to be made

(a) Domestic effluent in public underground sewer Yes/No Yes/No

(b) Industrial effluent in public under ground sewer Yes/No Yes/No

(c) Give the name of public authority owing the sewer

16. (a) Give the name of, or sufficient description to identify, the stream or well for discharge into which CONSENT is applied for

(b) Location of discharge

Ref. No. of outlet in the map	State whether discharging into stream/well/land for irrigation/percolation	Occupation or access	Continuous land	Expected date of acquisition of interest or right of access
(1)	(2)	(3)	(4)	(5)

17 (a) Quality of effluent/sewage

Ref. No of outlet in the map	Process unit from which the effluent is discharged	Quantity of discharge in litres per day	Treatment given to the effluent (if any) before discharge	Ref. No. of Analysis report	Frequency of analysis of effluent
(1)	(2)	(3)	(4)	(5)	(6)

Provide 3 copies of analysis report of the effluent at each point in the prescribed analysis report form attached.

(b) Quantity of discharge

Ref. No. or outlet in map	Whether the discharge is seasonal or round the year give particulars	Maximum quantity discharged (in litres)			How is the quantity measured	If there are variation in rate of discharge, whether particulars of variations furnished	Remarks
		Per year	Per day	Per hour			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

Note—Furnish a graph showing variations in the rate of discharge; if not uniform round the clock.

(c) Details of outlet.

Ref. No. of outlet in the map	Type of outlet and size	Free discharge or submerged	Velocity of discharge	Whether cross section at point of discharge attached	Gravity flow or pumping
(1)	(2)	(3)	(4)	(5)	(6)

Note—Give a cross section at each point of discharge furnishing the levels of the invert of outlet, water level of receiving body of water, ground level etc.

18. Is there any provision for equalizing or holding lagoons or tanks to store the effluent during unfavourable stream or tidal conditions.

Already made

Proposed to be made made

(a) Domestic

(b) Industrial

(c) Combined effluent

19. Is sufficient land available/can be made available in case land disposal of effluent is proposed.

Yes/No

Area available

20. (a) Is the effluent toxic

Yes/No

(b) State if the Industrial effluent is

(i) having unpleasant smell

Yes/No

(ii) Irritating

Yes/No

(iii) Corrosive

Yes/No

(iv) With colour

Yes/No

(c) Is there any sudden change of temperature of effluent exceeding 10°C, at any time.

Yes/No

21. Are facilities available with the applicant for carrying out the following tests of the waste waters.

Existing

Proposed

(i) Physical

Yes/No.

Yes/No.

(ii) Chemical

Yes/No.

Yes/No.

(iii) Bacteriological

Yes/No.

Yes/No.

(iv) Toxicological

Yes/No.

Yes/No.

22. State details of solid wastes

Description
QuantityMethod of
collectionMethod of
disposal

(i) Seasonal waste

(ii) Spillage

(iii) Rejected materials

23. Give details of any other matters which you wish the Board to take into account in considering this application.

Signature (s)

Name(s) of the applicant(s)

Address of the applicant (s)

REPORT OF ANALYSIS OF EFFLUENT/SEWAGE

Details of composition of Domestic/Industrial combined effluents in respect of the following

Reference numbers of outlet in the Map	Effluent before treatment			Effluent after treatment		
	At Max. Dis.	At Min. Dis.	At Ave. Dis.	At Max. Dis.	At Min. Dis.	At Ave. Dis.
Date of analysis	(1)	(2)	(3)	(4)	(5)	(6)
1. pH						
2. Colour- units						
3. Temperature (°C)						
4. Suspended solids						
5. Dissolved solids						
6. Total volatile solids, mg/1						
7. (a) Acidity (b) Alkalinity						
8. Free Ammonia mg/1						
9. Ammoniacal nitrogen, (mg/1) N.						
10. Nitrates mg/1						
11. Dissolved Oxygen, mg/1						
12. B.O.D. 5 days at 20°C, mg/1						
13. C.O.D. mg/1.						
14. Oil and grease mg/1.						
15. Chlorides, mg/1 (as Cl)						
16. Phosphates (P) mg/1						
17. Phenolic compounds mg/1 (As Phenol).						
18. Cyanides (As CN) mg/1.						
19. Sulphides (As S) mg/1						
20. Sulphatees (As SO ₄) mg/1						
21. Insecticides. mg/1						
22. Total residual chlorine (As C L) mg/1.						
23. Fluorides (As F) mg/1						
24. Boron (As B) mg/1						
25. Arsenic (As As) mg/1						
26. Barium (As Ba) mg/1						
27. Per cent Sodium						
28. Cadmium (As Cd) mg/1						

	(1)	(2)	(3)	(4)	(5)	(6)
29. Copper (As Cu) mg/1						
30. Lead (as P) mg/1						
31. Chromium (as Cr) mg/1 Hexavalency (as Cr) mg/1.						
32. Mercury (as Hg) mg/1						
33. Nickel (as Ni) mg/1						
34. Selenium (as Se) mg/1						
35. Silver (as Ag) mg/1						
36. Zinc (as Zn) mg/1						
37. Any other metals, mg/1						
38. Carbon chloroform extracts						
39. Pesticides, mg/1						
40. Bioassay for toxic constituent TL 50 (96 hours).						
41. Radio active materials—						
(a) Alpha Emitters, Uc Ml Max.						
(b) Beta Emitters, Uc/ml max						
					Signature (s)	
					Name (s) of applicant (s)	
					Address of applicant (s)	

- Note.**— (1) Furnish a copy of the analysis report of representative samples carried out by a competent laboratory.
- (2) Excepting where such methods of determination are not available in ISI, the standard method as laid down in the book "Standard method for the examination of Water and Waste Water published by APHA will be followed for determination of the above mentioned parameters.
- (3) If there is absolutely no possibility of any particular constituent being present in the effluent the applicant must State this fact in the analysis report against the particular charactering and this need not be analysed for. But the applicant should take full responsibility for the statement and he will be proceeded against according to the provisions of the Act if statement is found to be incorrect.

Explanatory Notes for Filling in Form No. IV and the Annexure

The notes are given only for those items for which explanation is considered desirable. Other items are self explanatory.

Form :

1. Here mention the name of the owner of the land/premises if other than the applicant industry or factory. If the land or premises belong to the factory industry, say 'self'.
2. Here mention the date up to which the consent is sought for.

3. Here mention the local name of the river/stream tidal waters or sea s may be applicable.

Annexure to Form IV

For definition of stream refer to section (1) of the Act. Outlet means the arrangement for discharge of the effluent for which the consent is sought for.

Discharge—Means the effluent going out of the outlet.

Existing—means that which is in operation at the time of applying for the consent.

New—Means that which will be sought into operation in future

Altered—Means that which has been modified due to changes in quantity and/or quality of discharge, arrangement and/point of discharge etc.

- Item 1— Here give the name of the person who is authorised by the Institution/Industry/Factory/Local Body etc., to the transact their legal business.
- Item 2— Here give the registered name of the Institution/Factory/Industry, etc., under which the business is carried out.
- Item 5— Here state the concerned institution under whose administrative control the Factory/Industry etc., is set up.
- Item 6— Applicable to only those areas which are prohibited areas, such as the Ordnance Factories, Mint., etc.
- Item 11 (c)— Attach a separate sheet if space is not sufficient
- Item 16 (d)—

Column (1) Enter the reference number of discharge on the map accompanying this application, of each of the points at which you propose the Board should authorise discharge of sewage or Trade effluent.

Column (3) Opposite the reference number of that point enter Occupier—If you are the occupier of the land contiguous to the inland water at that point; or

“Potential Occupier”—If you have entered into negotiations to acquire and interest which will entitle you to occupy such land; or

“Right of access”—If you have a right of access to such land; or

“Potential right of access”—If you expect to have a right of access to such land, and in column (4) specify the land-say “coloured blue” (by reference to the map accompanying this application), and

in column (5) opposite each entry in column (4) which is potential occupier or potential right of access specify the date upon which you expect to acquire the interest in, or the right of access to, the land.

Item 17— Here, give the quality, quantity of effluent of different types, such as domestic, industrial or mixed etc., proposed to be or is let into the stream/river, lands, sea, etc., are may be applicable.

Item 20 : (a) Here toxicity means that which is established by bioassay studies on fish as per procedure given in the standard methods.

Accompaniments

- (1) General—Site plan.
- (2) Detailed layout plan of the factory premises, showing structures, water supply lines, storm drain, disposal outlet points and any other useful information.
- (3) Flow sheet of effluents.

(4) Report of analysis of the effluent (Chemical/Physical and Bacteriological) at the point immediately before discharge into the stream or well in the prescribed form.

The analysis to be furnish shall cover as many parameters as are expected to be found, in the effluent. If some of the parameters are not expected to be found, say 'not applicable'. If some other parameters, then those listed under the items are expected the same may be mentioned at the end. The analysis shall be separately furnished for domestic, Industrial and combined effluents.

For each discharge, separate analysis report is necessary. Attach separate reports for each discharge.

() Cross section at each discharge point showing the invert level of outlet, level of water in the stream, the ground level, etc.

Form V

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF WATER POLLUTION

Notice of Inspection

(See rule 23)

Chairman

Member Secretary

Shri Shri

No. Dated

To :

Take notice that for the purpose of enquiry under Section..... the following Officers of the Board namely :-

- (i) Shri
(ii) Shri
(iii) Shri

and the persons authorised by the Board to assist them shall inspect the

- (a) Water Works
(b) Sewage Works
(c) Waste treatment Plant
(d) Factory
(e) Disposal system.

(f) Any other parts thereof of pertaining thereto under your management/control on date (s) between hours when all facilities requested by them for such inspection should be made available for them on the site. Take notice that refusal or denial to above stated demand made for performing the functions of the Board shall amount to obstruction punishable under Sec. 42 of Act.

By order of the Board
Member-Secretary

Copy to :

- (1)
(2)
(3)

Form VIII

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF WATER POLLUTION

Receipts and Payments Account for the year ending.....

(See rule 32)

Previous year (1)	Receipts (2)	Previous year (3)	Payments (4)
Opening Balance		1. Capital Expenditure	
I. Grant received :		(i) Works	
(a) from Government		(ii) Fixed Assets	
(b) from other agencies—		(iii) Other Assets	
II. Fees		(a) Laboratory Equipment	
III. Fines and Forfeitures		(b) Vehicles	
IV. Interest on investments		(c) Furniture and Fixtures	
V. Miscellaneous Receipts		(d) Scientific Instruments and office appliances.	
VI. Miscellaneous Advances		(e) Tools and Plants.	
VII. Deposits		2. Revenue Expenditure	
		(A) Administrative	
		(i) Salaries	
		(ii) Travelling Allowance	
		(a) Chairman.....	
		(b) Members	
		(c) Others	
		(iii) Leave salary and pension contributions.	
		(iv) Office expenditure	
		(B) (i) Board Laboratory	
		(ii) Charges to be paid to State Government Analyst Laboratory.	
		(C) Running and Maintenance of vehicles	
		(D) Maintenance and Repairs	
		(i) Buildings	
		(ii) Works	
		(iii) Furniture and Fixtures	
		(iv) Scientific Instruments and Office Appliances	
		(v) Tools and Plants	

Previous year (1)	Receipts (2)	Previous year (3)	Payments (4)
		(E)	Fees to Consultants and Specialists
		(F)	Law charges
		(G)	Miscellaneous
		(H)	Fees for Audit
		3.	Purchases
		4.	Miscellaneous
		5.	Advances
		6.	Deposits
			Closing Balance
	Total—		Total—
Accounts Officer		Member-Secretary	Chairman

Form IX

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF WATER POLLUTION

Annual Statement of Accounts

Income and Expenditure Account for the year ended, 31st March 19.....

[See rule 32]

Expenditure				Income			
Previous year (1)	Details (2)	Total of Sub- head (3)	Total of Major head (4)	Previous year (5)	Details (6)	Total of Sub head (7)	Total of Major head (8)

To :

Revenue Expenditure

(A) Administrative :

- (i) Salaries
- (ii) Travelling allowances
- (iii) Leave Salary and pension Contributions
- (iv) Board's contributions to the staff provident fund
- (v) Contingent Expenditure

(B) Running expenses of laboratories.

- (i) Main Laboratory.
- (ii) Payments to be made to the State Government Analyst Laboratory.

By :

I. Grant received

- (a) From Government
- (b) from other agencies.

Total...

Less :

Amount utilised for Capital expenditure

Net grant available for Revenue expenditure

II. Fees :

III. Services rental charges.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
(C) Running and Maintenance of Vehicles				IV.			Fines and forfeitures.
(D) Maintenance and Repairs :				V.			Interest on investments.
(i) Buildings and Land				VI.			Miscellaneous receipts.
(ii) Drainage works				VII.			Excess of expenditure over income.
(iii) Furniture and Fixtures							
(iv) Scientific Instruments and Office Appliances							
(v) Tools and Plants.							
(E) Fees to Consultants and Specialists							
(F) Law Charges							
(G) Depreciation :							
(i) Buildings.							
(ii) Laboratory equipment.							
(iii) Vehicles.							
(iv) Furniture and fixtures.							
(v) Scientific instruments and office appliances.							
(vi) Tools and plants.							
(H) Miscellaneous :							
(i) Write off of losses (as per details in the statement attached).							
(ii) Other miscellaneous expenditure.							
(I) Fees for Audit							
(J) Excess of income over expenditure.							
Total—							

Accounts Officer

Member-Secretary

Chairman

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Less expenditure—							
D. Amounts due—							
(i) Purchases							
(ii) Others							
E. Excess of income over expenditure							
(i) Up to 31st March 19.....							
(ii) Add for the year							
(iii) Deduct—Excess of Expenditure over income.							
Total							
Less Depreciation during the year							
(a) Capital assets							
(b) Vehicles as per last balance sheet.							
Additions during the year							
Total							
Less Depreciation during the year							
(a) Vehicles							
Total							
(c) Furniture and fixtures as per last Balance Sheet additions during the year							
(d) Depreciation							
Total							
Less Depreciation during the year							
Total							
(d) Scientific Instruments and Office Appliances—							
As per last Balance Sheet Additions during the year							
Total							

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
				(e) Tools and Plants—As per last Balance Sheet Additions during the year			
				Total			
				Less Depreciation during the year			
				Total in 1997			
				4. Sundry Debtors—			
				(i) Amounts due from outside bodies for expenditure incurred—			
				Expenditure			
				Less amount received			
				(ii) Advances—			
				(a) Miscellaneous Advances.			
				(b) Other amounts recoverable, Cash—			
				(a) Notice/Short-term deposits			
				(b) Cash in Bank			
				(c) Cash in hand			
				(d) Cash in transit			
				Total :			
				Accounts Officer			
				Member-Secretary			
				Chairman			

SCHEDULE II

Budget and Account Heads

(See Rule 24)

Administration

Heads of Accounts (Expenditure)

1. Salaries
2. Trade Expenses
3. Office Expenses
 - (a) Furniture
 - (b) Postage
 - (c) Office machines/Equipment
 - (d) Liveries
 - (e) Telephone
 - (f) Electricity and water charges
 - (g) Stationery
 - (h) Printings
 - (i) Staff Car and other vehicles
 - (j) Other items
4. Wages
5. Fee and Honoraria
6. Payment for professional and special services
7. Rents, rates and Taxes/Royalty
8. Publications
9. Advertising, Sales and Publicity expenses
10. Grants-in-aid-Contributions/Subsidies
11. Hospitality Expenses/Sumptuary/Subsidies
12. Pensions/Gratuities
13. Write off/losses
14. Suspenses
15. Expenses in connection with the setting up and maintenance of the Board Laboratory.
16. Other charges (A residuary head, this will also include rewards and prizes).

Head of Accounts (Receipts)

1. Payments by Government
2. Fees
3. Fines and other Receipts

SCHEDULE III

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF POLLUTION

Annual Report for the Financial year April 19..... to March 19.....

(See rule 31)

1. Introductory
2. Constitution of the Board including charges therein.
3. Constitution of the Committees by Board and Meetings of the committee constituted by it.
4. Meetings of the Board.
5. Activities of the Board including the various functions performed under Sec. 1 of the Act.
6. Prosecutions launched and convictions secured.
7. Finance and Accounts of the Board.
8. Visits to the Board by Experts, Important persons, etc.
9. Any other important matter dealt with the Board

THE ORISSA STATE BOARD FOR PREVENTION AND CONTROL OF POLLUTION		Annual Statement of Accounts	
		Period: April 19..... to March 19.....	(See rule 31)
Sl. No.	Particulars	Balance as at 31st March 19.....	Total
1	Salaries		
2	Travel Expenses		
3	Office Expenses		
4	(a) Furniture		
5	(b) Postage		
6	(c) Office machines/Equipment		
7	(d) Licenses		
8	(e) Telephone		
9	(f) Electricity and water charges		
10	(g) Stationery		
11	(h) Staff Car and other vehicles		
12	(i) Other items		
13	Wages		
14	Fee and Honoraria		
15	Payment for professional and special services		
16	Rent, rates and Taxes/levy		
17	Publications		
18	Advertising bills as publicity expenses		
19	Grants-in-aid/Contributions/Donations		
20	Hospitality Expenses/Entertainment/Reception		
21	Printing/Stationery		
22	Write off/losses		
23	Supplies		
24	Expenses in connection with the setting up and maintenance of the Board Laboratory.		
25	Other charges (A receipt may be submitted in this regard)		
26	Head of Accounts (Receipts)		
27	Payments by Government		
28	Fees		
29	Fines and other receipts		